



**CITIZENS AIRPORT ADVISORY COMMITTEE**

Paso Robles Municipal Airport

**MINUTES**  
**Regular Meeting**

Thursday, April 22, 1999 • 7:30 PM  
Airport Office - 4912 Wing Way

**A. CALL TO ORDER**

**1. Roll Call**

PRESENT: Members Barksdale, Caskey, Corippo, Cromwell, Gleim, Miller, Morton;  
Alternate - Mr. Rose

ABSENT: None

City Council: None

Planning

Commission: None

Staff: Roger Oxborrow

**2. Review of Previous Minutes**

The minutes of the meeting of March 25, 1999, were reviewed and approved.

**B. PUBLIC COMMENT**

None

**C. DISCUSSION ITEMS**

**1. Committee Bylaws**

Staff gave the Committee a brief background of the item, including the previous action by the committee to appoint Mr. Gleim as a sub-committee of one to attempt to revise the section addressing the purpose and scope of responsibility of the committee. Mr. Gleim reported on the proposed modifications to the document. After discussion, it was recommended by the Committee that further changes be made. The matter was referred back to the sub-committee for additional work. It will be presented for further review at the next regular meeting.

**2. Airshow**

The Committee reviewed current plans for the upcoming airshow. There was discussion regarding the concept of "control vs. alienation" of some of the airport tenants because of the way that they might be treated with respect to Airport access on the day of the show. Further discussion involved the philosophy of support and sponsorship of the airshow, as it showcases and promotes all of the airport and aviation. It was decided that the airshow staff would contact each of the hangar and business owners to determine their access needs on the day of the show and make sure that adequate gate passes were made available to them.

222-1

**D. COMMITTEE COMMENTS**

Chairman Morton advised the Committee that he had invited the City Attorney to attend the next meeting to answer some procedural questions for the Committee.

Mr. Caskey passed out a magazine article that addresses the economic benefits of an airport such as ours to the surrounding community.

**E. CALENDAR**

Next Meeting:	May 27, 1999
Aerobic Contest	June 3-6, 1999
Airshow	June 13, 1999

**F. ADJOURN**

9:15 PM



**CITIZENS AIRPORT ADVISORY COMMITTEE**  
Paso Robles Municipal Airport

**MINUTES**  
**Special Meeting**

Tuesday, May 11, 1999 • 5:00 PM  
Airport Office - 4912 Wing Way

**A. CALL TO ORDER**

**1. Roll Call**

PRESENT: Members Barksdale, Cromwell, Gleim, Miller, Morton;  
Alternate - Mr. Rose  
ABSENT: Members Caskey, Corippo

Staff: Roger Oxborrow

**B. PUBLIC COMMENT**

None

**C. DISCUSSION ITEMS**

**1. Development Review - Block Graphics**

Staff gave the Committee a brief review of the background on this item, and then introduced Mr. Jim Saunders, principal in Pacific Management and Development Corp., the proposed lessee and developer of this project. Mr. Saunders provided background on the proposed tenant, Block Graphics, Inc., and the preliminary plans for development of the lease site, as are currently planned. The project is a bulk printing establishment, to be located on Parcel 53, in the Dry Creek Road area. After discussion by the Committee, **A motion** by Mr. Miller, seconded by Mr. Cromwell, recommended approval of the development concept, with the recommendation that a restriction be placed in the lease agreement which would restrict access to the lease site during the hours of operation of the annual Airshow. The proposed restriction drew discussion from the Committee, however, no amendment to the motion was made. Upon calling for the question, the motion passes by a vote of 4 to 2.

Staff was requested to take the necessary steps to forward the Committee's action to the City Council as they reviewed this matter.

**D. COMMITTEE COMMENTS**

None

**E. CALENDAR**

Next Meeting: June 24, 1999

**F. ADJOURN**

6:15 PM

222-3



# CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

LIBRARY & RECREATION SERVICES

## MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION ADVISORY COMMITTEE MAY 11, 1999

### CALL TO ORDER

### ROLL CALL

Members present - Alice Sparrow, Chet Dotter, Donna Berg, Greig Welch, and Jane Roach

Member absent - Brian Thorndyke

City Council Members - Tom Baron and Frank Mecham

Staff - Barbara Partridge, Director and Charlotte Gorton, Recreation Supervisor

### PUBLIC COMMENTS - None

### CONSENT AGENDA

- 1) Approve the Minutes of the April 13, 1999 and the special meeting of April 26, 1999.

### DISCUSSION ITEMS

1. **Donna Berg, Youth Arts Foundation** - Member Berg gave an update on the status of her project. She has been awarded a grant from CDBG monies to purchase a piece of property on Spring Street owned by the City. City Council has agreed to sell her the property. Plans are going forward to build a facility to house the Paso Robles Youth Arts Foundation activities.

2. **Recreation Non-Profit Organization** - This item was continued to the June 8, 1999 Advisory meeting as Robin Fairbairn has been recovering from surgery. He has agreed to assist the department in setting up a non-profit organization.

#### RIM CODE

Date: May 11, 1999

File Plan/GE Cat:

Subject: Advisory Minutes

Location: City Clerk

Retention: Permanent

2226-1

LIBRARY

1000 SPRING STREET — PASO ROBLES, CA 93446  
TEL 805 237-3870 — FAX 805 238-3665

RECREATION

600 NICKERSON DRIVE — PASO ROBLES, CA 93446  
TEL 805 237-3988 — FAX 805 237-6424

## ADHOC COMMITTEE COMMUNICATIONS

3. **Senior Center Project** - Member Dotter reported on behalf of Member Conway. He stated he was impressed with the number of senior citizens who attended the May 4<sup>th</sup> City Council meeting. He was disappointed the design didn't include separate facilities for the seniors and veterans. Member Welch said he wasn't sure we should get involved. Member Dotter made a motion, second by Member Berg, to recommend the senior citizen and veterans get separate facilities, kitchens and bathrooms. Motion was unanimously passed with Members Welch and Roach dissenting.
4. **Barney Schwartz Park** - Member Sparrow had no report. Director Partridge advised the City is grappling with maintenance issues at this facility.
5. **Skateboard Park** - Member Roach reported that on April 20, 1999, designer Purgiss Rose was chosen to design the City's Skateboard Park. The panel consisted of a number of local skaters. There is a workshop on May 12 to collect user preferences on the design. May 26 will be another workshop to choose design alternatives and refine the final design of the project. They hope to have Council approval on August 3. There will be fund raiser monies will be run through ACORN to add lights and extras for the Skate Park.
6. **Public Art Policy Project** - Member Sparrow reported staff and Advisory Committee members are looking to establish guidelines for art in the parks. Member Roach advised she would like to serve on this committee.
7. **Parks and Recreation Advisory Committee Goals** - Director Partridge reported the department is collaborating with the County Health Department on a grant for an after school program at Centennial Park.  
Member Dotter advised HUD is hiring a full time person to assist with the Oak Park Afterschool Recreation Program.

## CITY COUNCIL COMMUNICATION

Councilman Baron reported he met with Stuart Ross, City Consultant, has agreed to be involved in the Sherwood Park master planning. Director will add Stuart Ross to the June 8<sup>th</sup> Advisory agenda.

## EXECUTIVE MANAGERS REPORT

8. **Midsummer Magic'99** - Director Partridge gave an update on the Library's major fundraising event of the year.
9. **ACORN Fundraiser** - The Harley Davidson fundraiser is almost ready to go out to the public. The motorcycle is not quote ready. However, the tickets have been printed.

## WRITTEN COMMUNICATIONS

Member Welch wrote a letter to the City Council recommending not to have newspaper kiosks in the park. He made a motion, second by Member Dotter, recommending the Advisory Committee send a letter also to the Leisure Time Magazine about their stands in the park. Motion was unanimously passed.

## ADVISORY BODY COMMUNICATIONS - None

## UNSCHEDULED MATTERS

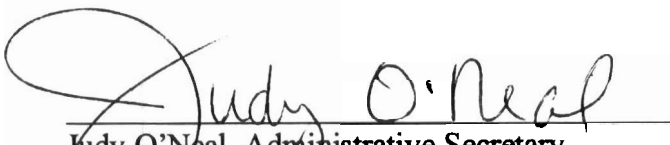
10. Summer Activity Guide and Programs - The summer guide was passed out to the Advisory Committee members. There were several favorable comments made regarding the good quality.

## ADJOURNMENT:

To next month's regular meeting of the Parks and Recreation Advisory Committee on Tuesday, June 8, 1999 at 4:00 p.m. at Centennial Park, Conference Room, 600 Nickerson Drive, Paso Robles.

*Deadline for submitting items for the next regular Parks and Recreation Advisory Committee Agenda is Friday, May 21, 1999*

Respectfully submitted,

  
Judy O'Neal, Administrative Secretary

Advisory Minutes of 5/11/99

226-3

PASO ROBLES LIBRARY  
BOARD OF TRUSTEES  
1000 Spring Street  
Paso Robles, CA 93446

May 13, 1999

1. Call to Order

The meeting was called to order by President Jim Damewood.  
Members Present: Jim Damewood, Pat Glancy, Jim Knecht, Betsy Watson and Tom Hutchings.

Also present: Rudyard Stone, Barbara Dabul, First and Second Alternates; Barbara Partridge, Director of Library and Recreation Services, and; Annie Robb, Librarian.

2. Adoption of the Agenda

It was moved and approved to adopt the agenda.

3. Approval of Minutes

The minutes of the April 8, 1999, April 21, 1999, and April 22, 1999, meetings were approved.

4. There was no public comment.

5. Internet Use Policy

Discussion centered around drafting a staff report that will accompany the policy to the City Council. The City Council will more than likely review or vote on the policy at their June 15, 1999, meeting. In this manner, the policy will be in place for the new fiscal year. There was also some discussion about the budget.

6. Juried Art Show

Betsy Watson reported the art show is on the 20th, and they are expecting very high quality pictures. After the initial cut, approximately 30 pictures are expected to be shown. Betsy will give the presentation on behalf of the Board.

7. Budget

Annie Robb and Barbara reported the base budget is essentially the same as last year, and the Library is getting \$30,000 for books, and there will be funds for the Internet. Annie mentioned there was discussion at the Council level to provide 10 more hours. These hours will be submitted as new and expanded services. The hours will equate to three half-time positions (.5 FTE).

Respectfully submitted,

*Thomas A. Hutchings*  
Thomas A. Hutchings, Secretary

HOUSING AUTHORITY OF THE CITY OF PASO ROBLES  
MONTHLY BOARD MEETING -JUNE 9, 1999

PRESENT:	CHAIRMAN:	MR. CHET DOTTER
	VICE CHAIR:	MR. LEO FISHER
	COMMISSIONERS:	MR. JOE DUTRA
		MS. VICKY JEFFCOACH
		MS. GLADYS MOORE
		MR. RICHARD STAINBROOK
	SEC/DIR:	MR. GENE BERGMAN
	RECORDER:	MS. BLAIR LOWERY
	ABSENT:	MR. BOB VELASQUEZ
	GUEST:	MS. BARBARA PARTRIDGE

1 THE MEETING WAS CALLED TO ORDER AT 6:05 PM BY THE CHAIRMAN, MR. DOTTER. MS. JEFFCOACH MOVED TO ACCEPT THE MINUTES OF THE LAST MEETING AS MAILED. SECONDED BY MR. STAINBROOK, PASSED.

2. THE RENT ROLL, CHECKS WRITTEN AND MONTHLY REPORT WAS REVIEWED. MR. DUTRA MOVED TO ACCEPT AS PRESENTED, SECONDED BY MS. JEFFCOACH. PASSED.

3. RECREATION PROGRAM - MS. PARTRIDGE WAS INTRODUCED AND WAS PRESENT TO ANSWER QUESTIONS REGARDING THE RECREATION PROGRAM.

MR. DOTTER REPORTED TO THE BOARD, THAT AFTER SEVERAL MEETINGS BETWEEN HIMSELF, LEO FISHER, GENE BERGMAN, BARBARA PARTRIDGE AND CHARLOTTE GORTON, THE HIRING OF A RECREATION LEADER BY THE HOUSING AUTHORITY WOULD PROVE TO BE UNMANAGEABLE. MS. PARTRIDGE WORKED UP A PROPOSAL THAT WOULD COVER THE ADDITIONAL ITEMS THAT THE COMMISSIONERS WOULD LIKE TO SEE ADDRESSED IN THE PROGRAM. THEY ARE AS FOLLOWS:

- A. STUDY NIGHTS FOUR TIMES A WEEK. 3 HOURS INCLUDING SET UP AND PROGRAM TIME.
- B. VOLUNTEER RECRUITMENT - 4 HOURS PER WEEK.
- C. MONDAY AFTER SCHOOL PROGRAM
- D. SUMMER EXPANSION OF HOURS. TO INCLUDE MONDAY AND SATURDAY AND AN ADDITIONAL 3 HOURS PER DAY.
- E. COORDINATE SWIM LESSONS.

THE CURRENT PROGRAM IS AS FOLLOWS:

- 1. REC CENTER OPEN 4 DAYS A WEEK 2:30-6:30
- 2. SUMMER PROGRAM TUESDAY - FRIDAY 1PM TO 5PM
- 3. MONDAY DANCE PROGRAM 3:30PM TO 8:30PM
- 4. RAISE FUNDS FOR JR. LEADERSHIP PROGRAM AND EXTRA ACTIVITIES 5 HOURS PER WEEK.

MR. DUTRA MOVED TO DISCONTINUE THE RECRUITMENT FOR A FULL-TIME RECREATION LEADER BY THE HOUSING AUTHORITY. MR. FISHER SECONDED, PASSED. MS. JEFFCOACH ABSTAINED FROM THE VOTE.

MR. FISHER MOVED TO AUTHORIZE THE MONEY NECESSARY TO EXPAND THE PROGRAM TO INCLUDE NEW ITEMS A-E. THE FUNDING FROM THE HOUSING AUTHORITY WILL BE:

PREVIOUS COMMITMENT TO MAINTAIN CORE PROGRAM	\$ 9,400
PREVIOUS COMMITMENT TO MAINTAIN CORE PROGRAM	\$ 6,000
NEW MONEY FOR EXPANDED PROGRAM ITEMS A-E	<u>\$20,000</u>
TOTAL MONEY FROM HOUSING AUTHORITY	\$35,400

THIS COMMITMENT WILL BE REVIEWED AGAIN IN FEBRUARY 2000 FOR THE NEXT YEAR BUDGET. MR. DUTRA SECONDED, PASSED. MS. JEFFCOACH ABSTAINED FROM THE VOTE.



5. MR. BERGMAN REPORTED TO THE COMMISSIONERS HIS PROGRESS ON THE BIDS FOR CONCRETE AND PAINTING.

A. CONCRETE - MR. BERGMAN CONTACTED A COMPANY FROM SAN LUIS OBISPO ,MUFF COMPANY, TO GRIND THE SIDEWALKS THAT HAVE RAISED. THOSE THAT HAVE RISEN TO MUCH OR ARE IN TO BAD OF CONDITION WILL BE REPLACED FOR A TOTAL AMOUNT OF \$9,550.00 THIS IS LESS THAN THE AMOUNT BUDGETED IN THE GRANT. MR. STAINBROOK MOVED TO ACCEPT THE BID FROM MUFF COMPANY IN THE AMOUNT OF \$9,550.00 SECONDED BY MR. FISHER PASSED.

B. PAINTING THE MAINTENANCE BUILDING. MR. BERGMAN CONTACTED A PAINTER THAT HAD PICKED UP A PACKET AND SPOKE WITH HIM, BUT HAD NOT RETURNED IT. THE PAINTER QUOTED MR. BERGMAN A PRICE OF \$4,000 WHICH WAS WITH IN THE AMOUNT BUDGETED. MR. FISHER MOVED TO AWARD THE BID TO NEW WEST PAINTING IN THE AMOUNT OF \$4,000 SECONDED BY MR. DUTRA PASSED.

6. COMMUNITY CENTER ADDITION. MR. BERGMAN GAVE A REPORT ON THE ADDITION TO THE COMMUNITY CENTER. THE MAJORITY OF THE INSTALLATION HAS BEEN COMPLETED WITH ONLY A FEW ITEMS LEFT TO BE COMPLETED BY THE CONTRACTOR. THE ELECTRICAL AND PLUMBING CONTRACTOR HAVE NEARLY COMPLETED THEIR WORK IN HOOKING UP THE SYSTEMS. THE CARPET INSTALLATION WILL TAKE PLACE BY THE END OF THE WEEK AND HAS BEEN UPGRADED FROM WHAT WAS INSTALLED IN THE ORIGINAL SECTION. THERE HAD BEEN DISCUSSION REGARDING THE PURCHASE OF A WASHER AND DRYER TO BE INSTALLED IN THE COMMUNITY CENTER, BUT NO ACTION WAS EVER TAKEN. MR. DUTRA MOVED TO AUTHORIZE THE PURCHASE AND INSTALLATION OF A STACKABLE WASHER /DRYER COMBINATION. SECONDED BY MS. MOORE. PASSED. MS. JEFFCOACH ABSTAINED.

THE PAVING HAS BEEN COMPLETED IN 2 WEEKS AND THE RESULTS ARE ACCEPTABLE.

AN UPDATE ON THE PROGRESS MADE WITH STOVE AND REFRIGERATOR REPLACEMENT. 42 OF THE 52 STOVES HAVE BEEN INSTALLED AND THE FINAL 9 REFRIGERATORS ARE COMING. AS PER THE SUGGESTION OF THE BOARD SEVERAL OF THE REFRIGERATORS ARE A LARGER SIZE FOR THE BIGGER FAMILIES.

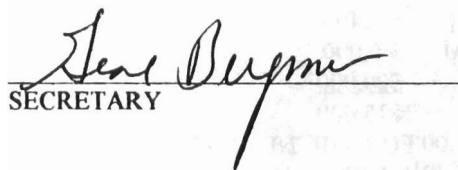
7. A DETAILED INSPECTION WILL TAKE PLACE ON JUNE 15, 1999 BY A SUBCONTRACTOR HIRED BY HUD. THE INSPECTOR WILL BE REVIEWING OFFICE RECORDS, SHOP, GROUNDS AND INSPECT THE INSIDE OF 27-30 UNITS PICKED AT RANDOM. INSIDE CHECK WILL BE FOR HAZARDS, STOVE OPERATION AND WATER LEAKS.

MR. DUTRA SUGGESTED A BBQ FOR THE COMPLEX. THE HOUSING AUTHORITY WILL PROVIDE THE FOOD. THE DATE OF SEPTEMBER 18, 1999 WAS TENTATIVELY PLANNED. MR. BERGMAN, MS. JEFFCOACH AND MS. MOORE WILL COORDINATE THE EVENT.

MS. JEFFCOACH NOTIFIED THE BOARD THAT SHE SPOKE WITH A REPRESENTATIVE WITH THE CONFEDERATE AIR FORCE - YOUNG EAGLES PROGRAM. THEY WOULD TO TAKE THE JR. LEADERS ON A FLIGHT. ALL 50 PARTICIPANTS WILL HAVE AN OPPORTUNITY TO GO UP IN AN AIRPLANE. THIS WILL BE DONE ON A ROTATION AND IT TO PROMOTE INTEREST IN THE AEROSPACE INDUSTRY, IN DESIGN, FLIGHT AND MAINTENANCE AREAS.

ARRANGEMENTS HAVE BEEN MADE TO TAKE THE SMALLER CHILDREN TO THE LIBRARY THIS SUMMER.

8. THE MEETING WAS ADJOURNED AT 7:20 PM

  
SECRETARY

CHAIRMAN

# PIONEER MUSEUM

## Board Minutes - June 10, 1999

The regular monthly meeting of the Board of Directors was called to order by President Bob Bryant at 7:07 p.m. at the museum. A cake provided by Byby Root was presented to Bob in appreciation of all his work on the relocation of the projected site of the skateboard park.

**New Board Members:** It was moved by Rod Reuting, seconded by Les Hoffman, that Joyce Sommers and Gary McMaster be approved a board members. Motion passed.

**Present:** In addition to the board members listed above, the following were present: Jean Sudden, Bonnie Nelson, Paul Ernst, Tom Flynn, Steve Cichorsky, and Milene Radford.

**Minutes:** It was moved by Paul, seconded by Joyce, that the minutes of the previous meeting be approved. Passed.

**Finances:** Income and expense statements for the month of May were distributed showing an income for the month of \$981.95 and expenses in the amount of \$229.19. As of June 10, 1999, the balance in the checking and savings accounts was \$25,609.40, which includes \$3,000 for the grant from the country for the preservation of the old films.

**Correspondence:** A thank-you letter and a donation were received from the Department of Parks and Recreation, San Simeon District, for the use of the items which we loaned them for their "Day in Old San Simeon."

A thank-you letter and a donation were received from Jane Peterson, Pearl Prins and Bev Stamper from the Mark Twain School in Corcoran in appreciation of the museum tours for their fifth grade classes in May.

A letter was received from the office which gives out surplus government equipment stating that we need to apply through the city in order to be eligible.

The secretary will send a thank you letter to Ellen Colombo for her donation of a saddle and decline her offer of a single-horse trailer (as we don't have room for it).

**Attendance for May:** 568 visitors and of that number there were 331 school children.

**Construction:** The Lions Club took on the project of removing the trees and shrubbery which were in the area of the new pole building addition. The secretary was asked to send a thank-you letter to the club. Construction should begin on June 22, 1999.

**Skateboard Park:** Bob, Byby and Bonnie represented the museum at a City Council meeting regarding the location of the new skate park at Pioneer Park. The Santa Lucia Rock Hounds and the Second Baptist Church were also represented. The end result is that it will be built in an area closer to the freeway instead of next to Riverside Avenue. Bob promised a hotdog and hamburger barbecue for those involved with the skateboard board park in appreciation of their willingness to relocate the park. A nominal fee will be charged and it will be open to the public. A tentative date of Aug. 21st was discussed with Byby in charge of clearing the date for the use of Pioneer Park and arranging with her family for their food services. [Sat., Aug. 21st date has been confirmed.]

**Film Restoration:** Steve is ready to proceed with the project as soon as he is able to get dependable transportation to the Los Angeles area where he has to take the old film. We need to have the project completed before the Dec. 15th deadline on the grant.

**Maintenance:** Les reported that there is a small plastic handle on the valve at the southwest corner of the museum which will turn off all the water in the museum. (One day there wasn't any water in the museum and he found out about the outside valve.)

**Gift Shop:** Gary reported that sales were down from the previous month. Byby has donated a stack of old barn pictures which are matted and will be available for sale. Bonnie reported that 1,000 copies of Henry Twisselman's first book, *Don't Get Me Started*, will be reprinted with funds from a private individual. She suggested that we sell a box to the Carnegie, perhaps the Caledonia Adobe, etc. Our museum will have total control of the books and will get the profit.

**Studebaker:** Jay Ferrin's 1949 Studebaker has been donated to the museum. Bob mentioned that eventually we need to be thinking of extra space for a building for automobiles. Paul reminded us that we need to set up something for maintaining cars.

**Pole Building:** There was a discussion of a door on the north end of the addition, but it was decided to leave it open as the entire west side would be open.

**Paso Gathering:** Byby contacted Larry Bees and he will work with her on local publicity.

**Book:** Byby showed a sample of the book she has been working on with Hy Blythe. She designed the cover and the book will have an old western magazine look. She hopes to get several people to help underwrite the costs by making donations of \$250 or more and their names will be put on the title page.

**Government Surplus Equipment:** Bob will talk with John McCarthy regarding this.

**Travel Book:** It was moved by Gary, seconded by Byby, that we purchase twelve copies of *Discover Historic California* at the pre-publication discount price to sell in our gift shop. Passed. (Our museum is mentioned in the book.)

**Clean-up Day:** Joyce suggested that we have a cleaning day at the museum.

**Telephone Pioneer Day Workday:** August 20 and Steve will handle contacts with the group.

**Desk Clutter:** Jean had questions about items on the office desk which have accumulated.

**"Naked Man" project:** Byby had fun raising funds from her friends for a new male manikin. One has been ordered, but right now it is being held hostage in China!

The meeting was adjourned at 9:10 p.m.

**Next Board Meeting: Thursday, July 8, 1999**

Respectfully submitted,

*Milene*

Milene F. Radford, Board Secretary